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Khatra Adibasi Mahavidyalaya

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NAAC Accredited B+ (2nd Cycle)

Ref. No.: KAM/RUSA/2019-20/ET/05

Date: 11/06/2019

NIT NO. : KAM /RUSA/2019-20/ET/05 (2nd call) Notice Inviting E-Tender for Language Lab setup

A: PREFACE

Notice Inviting Competitive E-Quotation in Two Cover system on Rate quoted basis in the prescribed format are hereby invited from resourceful , experienced ,bonafide ,reputed contractors for executing of the following work as briefed in “Table” below:-

It No	Name Of Work	Ernest Money (in Rs)	Participation Charges (Not Refundable)(in Rs)	Time allowed for Completion (Days)	Remarks
1	2	3	4	5	6
1	Turnkey Installation of Language Laboratory with Interactive ,Software Integrated Learning System (ISILS) for English Department of Khatra Adibasi Mahavidyalaya	Rs 26000/-	Rs 2500/-	45 days	Open Competitive Tender

B. SCHEDULE

TERMS AND CONDITIONS :

In the event of e-filing the intending bidder may download the tender documents from the website <https://www.wbtender.gov.in> directly with the help of Digital Signature Certificate and necessary Earnest Money may be remitted through wbtenders portal only.

Earnest Money (EMD) - Bidders are required make payment of Earnest Money (EMD) through the e-Payment banking system on-line and should read in advance the instructions carefully particularly those contained in the challan generated in the e-transaction of the portal, if opted for EMD payment through RTGS/NEFT. Only if the bidder is exempted from payment of EMD by the State Finance Department, the Govt. order for such exemption is to be uploaded while opting for EMD exemption category. Any misjudgement and resultant non submission of EMD will lead to rejection of the bid. Finance Department has exempted from payment of EMD to State Registered Labour Cooperative Societies, Mackintosh Burn Limited, Westinghouse Saxby Farmer Limited & Britannia Engineering Limited only.

The Office of The Khatra Adibasi Mahavidyalaya does not take any responsibility for the delay caused due to non-availability of Internet Connection or Traffic Jam etc. The Bid submitted by post/telex/telegraph /fax/e-mail will not be considered.

Important Information:

A. **Payment will be made through online through PFMS with usual deduction as per Govt. norms.**

B. Date & Time Schedule:-

Sl. No.	Particulars	Date & Time
1.	Date of uploading of N.I.T. Documents (Online) (Publishing Date)	12.06.2019
2.	Documents download/sell start date (Online)	12.06.2019
3.	Documents download/sell end date (Online)	25.06.2019
4.	Bid submission start date (Online) technical& financial	12.06.2019
5.	Bid submission closing date (Online)	25.06.2019
6.	Date of Opening of Technical Bid (Online)	27.06.2019
7.	Date & Place for Opening of Financial Bid (Online)	After technical evaluation

C.WHO CAN PARTICIPATE:

i) Intending bidders should produce credentials of a similar nature of completed work of the minimum value of 30% of the estimated amount put to tender during 5 (five) financial years prior to the date of issue of this tender notice ;or

ii) Intending bidders should produce credentials of 2(two) similar nature of completed work of the minimum value of 30% of the estimated amount put to tender during 5 (five) financial years prior to the date of issue of this tender notice; or

iii) Intending bidders should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above.

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or Equivalent competent authority. In the required certificate it should be clearly stated that the work is in progress satisfactory and also that no penal action has been initiated against the executed agency, i.e. the tenderer.

NOTE:-

- i) Payment certificate should not be treated as credential
- ii) Credential Certificate issued by the executive Engineer or equivalent or competent authority of a state /Central Government, State/Central Government undertaking, Statutory /Autonomous body constituted under the central /State stature /Government aided Institution , on the executed value of completed /running work will be taken as credential.

D. INSTUCTION TO THE PARTICIPANT:

- 1) Please quote your rate at appropriate places in the prescribe format
- 2) Please enclose the documents of valid up to date copies of requisite tax clearance such as I. Tax/P.Tax /PAN, G.S.T and last two years P&L Account in 3 CD form. In case of non-Inclusion of the same, please enclose the poises of relevant orders in that effect.

All the documents in proof of their eligibility in ORIGINAL need to be produced as and when

Asked and required

- 3) Please enclose copies of credentials as para C
- 4) Please submit details of running and completed works under College authority executed in The same name during last (five) years with the copy of the work order. The information should be as per the following proforma.

Sl No	Name Of works	Works order No & Date	Tendered Amount	Time allowed for completion	Date Of Completion	Date Of Commencement	Actual Date of Completion	Reason for delay if any
1	2	3	4	5	6	7	8	9

- 5 Please deposit requisite Earnest money and participation charge (nonrefundable) as prescribed in column No 5 & 6. The amount should be deposited directly in the account of Khatra Adibasi Mahavidyalaya in the form of either by RTGS/NEFT/BANK DRAFT. Here, bidder must upload the scanned copy of Bank transaction receipts /Bank Draft during tender submission .In case of the bidder who has submitted the EMD as bank Draft and if he is L-1, then hard copy of Bank Draft to be submitted before issuance of work order/LOA
Khatra Adibasi Mahavidyalaya

The Office of the Khatra Adibasi Mahavidyalay does not take any responsibility for the delay caused due to non-availability of traffic jam or connectivity.

6. Bids from Joint ventures are not allowed
7. Bid should be digitally signed by a person or persons duly authorized to sign on behalf of the bidder
8. Tender will be of two separate parts, Part –I will be for Technical Bid containing mainly pre-qualification documents and Part-II “Financial Bid”.
9. Part-I “technical Bid” of the Bid will contain the following documents and should be.
 - a) Authorized addresses and contact details of the bidder having the following information:-
Address of
Communication.....
.....
Telephone No (s) Office:-.....
Mobile No:-.....Facsimile (Fax) No.....
Electronic Mail Identification (Email Id)
 - b) Scanned copies of Credentials as per Para C
 - c) Nonrefundable (participation Charges) amount as para-D.5.
 - d) Scanned copy of valid up to date copies of requisite tax clearance certificates such as I.T /PAN,P.Tax/G.S.T
 - e) Scanned copies of Credentials as per para-C
 - f) Schedule of Quantities (S.O.Q) and standard Bidding Documents (S.B.D)
 - g) Scanned copy of Bank Transaction receipts as required in this tender
 - h) Other drawing if issued
 - i) Other relevant documents in support of Technical and Financial Bid
10. Part –II “Financial Bid” will contain the following documents and should be.
 - a) Properly filled up Bill of quantity (B.O.Q) containing offer on the basis of percentage (Less/At per/Above) as space provided in the format
11. Each part shall be separately submitted.

E. OPENING AND RECEIVING OF TENDER

A) The Tenders, show received on dated as prescribed on para B.3”Technical Bid “will be opened at 11.30 am in this office in presence of the available intending bidders or at any other date as the authority deem fit and opening date of “Financial Bid” will be informed.

Only the financial Bid of the participant tenders will be opened if the “Technical Bid” opened first is qualified .Otherwise the financial bid shall be considered as in formal.

In case the date of opening of tender happens to be holiday, or for any unforeseen reason the tender cannot be opened as the case may be the participants shall be opened on the next working day at the same hour of the day and same venue.

The Financial bid documents of the technically qualified bidders will be opened for evaluation and other bid documents of the technically qualified bidders will be opened for evaluation and other bid documents will be unopened. No individual intimation will be given separately .Name of the qualified bidders will be displayed in the office notice board.

The College authority reserves the right to reject or cancel any or all prequalification documents and bid document without assigning any reason whatsoever.

F. TERMS AND CONDITION

1. The Bidder, at his own cost, responsibility and risk is encouraged to visit, examine and familiarize himself with the site of works and its surrounding including source of Earth, water .Road aggregates etc. And obtain all information that may be necessary for preparing the bid and entering into a contacts for construction of the works. The cost of visiting the Site shall be at the Bidders own experience.

2. Intending Tenders may obtain detailed information about General & Detailed technical information specification, other conditions .procedure guidelines etc., and other terms & Conditions related with the work(s) but not incorporated in this tender, in any from the college on all working days during the office hours and also available at “e-procurement” link under [https://wbtenderers .gov.in](https://wbtenderers.gov.in).website.

3.While submitting rate the intending tenderers should keep in account that the rate so quoted should be inclusive of all taxes ,cess, levy, royalty and all other incidental chargesrelated with the material and labor ,plants and Machineries any other charges payable to other statutory bodies etc., whether it is inclusive in the price schedule or not. No extra payment over the schedule items will be allowed.

4.Due to any reason tender being uploaded after specified date and time will not be considered as valid and will automatically rejected as mentioned in para –B

5.Sucessful Tenders (hereinafter may be called as the contractor) should have to execute an Agreement with K.A. Mahavidyalaya authority as per norms and should submit work programme accordingly and obtaining the work order within seven days effectively otherwise panel action will be taken by the college authority

6. The successful tender shall be required to execute formal agreement in duplicate within seven days from the date of receipt of letter of acceptance failing which his tender will automatically stand rejected and enlistment will be considered accordingly by the K.A. Mahavidyalaya authority. Security deposit shall be deducted from each progressive bill due from time to time on account of work done and supplies made under a contract in such manner that final Security deposit come to 10(Ten) % of the value of work done or supplied with and will be refunded after completion of defect liability period is over as per the recommendation of the Assistant engineer and sub assistant engineer, in charge of the said work from the date of Final measurements. Necessary taxes will also be deducted from each bills as per prevailing norms.

7. The Contractor shall not be allowed to sub contractor to any part of the works or whole of the works,

8. All risk or loss or damage to public property and or personal injury or death which arise during and in consequences of the performances of the contract are the full responsibility of the contractor.

9. The Contractor shall be responsible for the safety of all the activities on the site.

10. Anything of Historical or other interest or of significance value unexpectedly discovered on the site shall be the property of the college Authority. The contractor shall notify the Engineer in Charge of the project of such discoveries and carryout the interaction of Engineer in Charge for dealing with them.
- 11) The Contractor should have sufficient technical manpower, tools and plants to complete the work.
- 12) To keep the work done in good conditions during the next 12(twelve) Months after the completion of the construction if any additional /excess work is required over the stipulated quantity of the schedule , the same will be treated as defect liability and the contractor has to do the maintenance work at his own cost.
- 13) No Mobilizations advance and advance against purchase of equipment's will be paid for the work.
- 14) No Secured Advance will be paid for the work under any circumstances.
- 15) No Price/Cost escalation over the rate specified in the price schedule will be allowed.
- 16) The work shall have to be completed within the stipulated time by maintaining actual specification and direction of Engineer in charge. If work is not completed within the stipulated time, penal action, as decided by the College Authority, will be imposed as per standard Bidding Documents.
- 17.) The College authority reserves the right to accept or reject any or all the tenders without assigning any reason. The said authority will not bound to accept the lower tender.
- 18) Payment will be made by the respective hard account
- 19) Payment will be made by the college on the availability of the fund.
- 20) No arbitration will be entertained.
- 21) In case of departmental supply or materials ,tools and plants , the relevant clause and rues of West Bengal Government Finance Rules as in Force with amendment if amended will be applicable and for any ambiguity /clarification or any corresponding part of Schedule of Road works/ Building Works /Sanitary and Plumbing works /Electrical works etc. of P.W. Dept. Govt Of West Bengal schedule sections will be taken in to consideration and binding to the participants and the decisions of college Authority will be final and binding to all.

22. Abbreviations of K.A. Mahavidyalaya terms as Khatra Adibasi Mahavidyalaya

Dated, Khatra
11th June, 2019

Dr. Parthasarothi Hati
Teacher-in-Charge/ Principal
Khatra Adibasi Mahavidyalaya

Memo No

Copy Forwarded for information with a request to publish the notice through office notice board:-

- 1) The Sub Divisional Officer
- 2) The College website